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|  <p>CHATHAM<br/>ORTHOPAEDIC<br/>ASSOCIATES, P.A.</p> | <p><b>Job Description</b></p> <p><b>Licensed Physical Therapist Assistant</b></p> | <p><b>Effective Date:</b><br/>01/01/13</p> <p><b>Reports To:</b></p> <p><b>Director of Sports<br/>Medicine &amp; Therapy<br/>Services</b></p> <p><b>Revised:</b></p> |
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## I. **Job Summary**

Under the general direction of the Director of Sports Medicine and Therapy Services provides physical therapy services to patients. Physical Therapist Assistants provide skilled interventions to patients to attain long and short term goals of treatment that improve function. Interventions include therapeutic activities, exercise, neuromuscular re-education, patient education, manual therapy involving stretching and improving mobility of soft tissue and joints, gait training (including the fitting/training of assistive devices), and home exercise programs.

The goal of the Chatham Sports Medicine and Physical Therapy team is to restore, maintain, and promote optimal physical function and optimal wellness, fitness and quality of life as it relates to movement and health for patients. In addition, the team strives to prevent the onset, symptoms, and progression of impairments, functional limitations, and disabilities that may result from diseases, disorders, conditions, or injuries.

Physical Therapists Assistants will strive to continually improve patient satisfaction and exceed expectations for service.

## II. **Essential Job Responsibilities**

Provides skilled interventions to patients to help them attain long and short term goals of treatment and improve function; interventions include therapeutic activities, exercise, neuromuscular re-education, patient education, manual therapy involving the stretching and improving mobility of soft tissue and joints, gait training (including the fitting/training of assistive devices), and home exercise programs.

Performs modalities on patients which include Ultrasound/Phonophoresis, Iontophoresis, electrical stimulation, traction (cervical and lumbar), cryotherapy and heat treatments, and fluidotherapy.

Assesses patient response to interventions and progress as tolerated per plan of care.

Educates patient and family about home exercise program and goals of treatment and how to attain those goals.

Consult with primary physical therapist about patient status/ progress and suggest possible changes to plan of care as appropriate.

Assures patient care documentation is completed, including subjective and objective data and progress notes, and enters accurately into electronic medical record.

Assures documentation for charge capture is entered completely and accurately.

Develop and implement specialty programs as directed by clinic director.

Provides supervision of physical therapy aides as needed.

Maintains good collaborative working relationship and communications with multidisciplinary team including physicians, occupational therapists, prosthetic/orthotic providers, athletic trainers, mid-level providers, medical assistants, and third party payers.

Maintains current active patient lists.

Attends staff meetings and provides constructive ideas to improve quality of treatment, patient education and efficiency of clinic.

Contributes to the safe environment of patients and staff including notifying persons if equipment needs to be repaired or is broken, utilizing personal protective equipment and good infection control practices.

Maintains current state of Georgia license.

Complies with all applicable state and federal regulations.

### **III. Other Job Responsibilities**

Performs other related duties as assigned.

Maintains collaborative working relationship with all other employees.

Upholds strictest confidentiality.

### **IV. Minimal Qualifications**

#### **Education**

Associates degree in Physical Therapy Assisting

**Experience**

Clinical and/or work experience in outpatient orthopedics, CPR training and validation, basic first aid training and infection control knowledge

**Certification / License**

Georgia license

**Physical demands**

Must be able to use upper and lower extremities for reaching, manipulation and lifting up to 50 lbs. on occasion, perform sitting, standing constantly ( all day), walking and/or moving frequently; manipulate machines and tools for patients as needed, tolerate environmental changes in the clinic with some exposure to heat and cold and loud noises on occasion.

**V. Independent Action**

Under general direction, functions independently in coordination of assigned duties. Refers to physical therapists as appropriate on clarification of practice policy and procedure.

**VI. Supervisory Responsibility**

May supervise physical therapy aides as needed.

**VII. Human Relations/Customer Communications**

Communicate verbally and written with employees, physicians, patients, patient family members and public as a representative of the practice.

**VIII. Personal Protective Equipment**

Personal Protective Equipment (PPE) is provided by practice, and must be worn when there is a reasonable risk of occupational exposure to blood or body fluids.

**IX. Occupational Exposure Statement**

Category I Exposure Statement: High risk for contact with blood and body fluids for this position. Use of PPE and Universal Precautions required.

**X. Americans with Disability Act Statement**

External and internal applicants, as well as position incumbents who become disabled, must be able to perform the essential job functions either unaided or with assistance of a reasonable accommodation to be determined on a case by case basis.

**XI. Statement**

The above statements are intended to describe the nature and level of work performed. They are not intended to be construed as an exhaustive list of all required of personnel so classified.

**Review/Approvals:**

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Jason Hux, PT  
Director, Sports Medicine & Therapy Services

\_\_\_\_\_  
Date

As an employee in the above referenced position, I have read, understand, and agree to abide by the job description stated within.

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date